



2009-2010
ONLINE STAFFORD LOAN
Application Instructions

What you will need:

- Your Social Security Number and legal name
- A computer with internet access
- Adobe Acrobat Reader (version 9.0 or higher)
- Internet Explorer or Mozilla Firefox
- A printer

Please keep a record of the following:

Entrance Counseling

User ID: _____ Password: _____

My Lender: _____

Loan User ID: _____ Password: _____

The Biola Financial Aid Office does not keep records of your login information.

Application Instructions:

1. Go to:

UNDERGRAD/BOLD STUDENTS: www.biola.edu/undergrad/financialaid/loans.cfm

GRADUATE STUDENTS: www.biola.edu/grad/financial_aid/loans

2. Click on Federal Stafford Loan

3. Under the Application section, click on the links to complete:

a. Step 2: Stafford Loan Entrance Counseling (online)

(If this is your first time going through Entrance counseling, you will need to register as a New User)

b. Step 3: Stafford Loan Master Promissory Note (online)

Choose your Lender and Click "Apply Now"

Complete entire Application & sign Master Promissory Note Electronically

**** It is highly recommended that you sign your Master Promissory Note Electronically, as this will expedite your processing time. ****

4. Print a copy of the completed Master Promissory Note/Loan Application for your records (it is *not* necessary to submit a copy to the Financial Aid Office)